

As outlined in the Request for Proposals (RFP) for the 27th World Energy Congress in 2026, the World Energy Council’s Global Secretariat organised an online Q&A Session on 21 June 2023 to address and clarify questions about the RFP process, requirements, and criteria.

Following this session, and for the benefit of all prospective bidders, we are providing complementary information to answer frequently asked questions:

CATERING

Question 1: Estimated attendance for the lunches and coffee-breaks at the main Congress venue from Saturday to Thursday.

- The daily lunches and coffee-breaks are included in the delegate registration fee.
- The Executive Assembly on Saturday and Sunday includes 1 welcome coffee, 2 coffee-breaks a day and 1 daily lunch for 400 participants.
- The Congress, from Monday to Thursday, includes 2 coffee-breaks a day and 1 daily lunch for 4,000 participants.

Question 2: Estimated attendance for Community Roundtables/Community Private Lunches (seated) for Mon-Wed or Tue-Thu.

- 150 participants per roundtable.

BUILD-UP AND BREAKDOWN

Question 3: Number of days needed for the main venue build-up and breakdown.

	No. of days			
	Build-up	Event dates	Breakdown	TOTAL
Executive Assembly	1 day	2 days (Sat-Sun)	(No need to add 1 day)	3 days
Congress	3 days	4 days (Mon-Thu)	1 day	8 days

ROOM BLOCK

Question 4: Please share the final guest room usage report from 24th World Energy Congress 2019 in Abu Dhabi and 23rd World Energy Congress 2016 in Istanbul, detailing the guest room pattern/peak night actuals.

- We haven’t received the guest room usage report from previous event Hosts, however, to support with the estimation, we are sharing below the 24th World Energy Congress 2019 attendees’ break-down:

	Mon, 9-Sep-19	Tue, 10-Sep-19	Wed, 11-Sep-19	Thu, 12-Sep-19
No. of attendees	5,263	5,384	4,312	3,103
% of international attendees	42%	41%	40%	39%

Contact us at WEWBids@worldenergy.org